

PLEASE NOTE: Legislative Information **cannot** perform research, provide legal advice, or interpret Maine law. For legal assistance, please contact a qualified attorney.

## **Resolve, To Increase Reporting Transparency in State Government**

**Sec. 1 Spreadsheet format required for agency information. Resolved:** That, upon request by a Legislator, each state agency that submits complex calculations in print or electronic format to Legislators must also, or in lieu of the print or electronic format, submit the same information in a spreadsheet in Microsoft Excel format or other compatible format.

1. The spreadsheet may be saved in a read-only format to protect the integrity of the data.
2. The spreadsheet must include all appropriate numerical values, clearly explained with a header row and separated in standard fashion into different columns or rows.
3. Each major calculation in a spreadsheet must display the calculation formula so that the calculation may be reviewed.

### **SUMMARY**

This resolve requires that, when state agencies provide to Legislators documents that contain complex calculations, they must provide them in Microsoft Excel format or a compatible format according to specific requirements.