

**§3785-A. Sanction process**

Prior to imposing a sanction against an individual, the department must complete the sanction process, which includes the following. [PL 2001, c. 335, §1 (NEW).]

**1. Procedures.** Prior to imposing a sanction against an individual for failure to comply with Temporary Assistance for Needy Families or ASPIRE-TANF rules, the department shall:

A. Thoroughly review the circumstances of the individual; [PL 2001, c. 335, §1 (NEW).]

B. Provide the individual with a notice that states the basis for the sanction and a complete list of good cause reasons as set forth in section 3785; [PL 2001, c. 335, §1 (NEW).]

C. Provide the individual with an opportunity to inform the department of good cause circumstances under section 3785; and [PL 2001, c. 335, §1 (NEW).]

D. Obtain supervisory approval of the recommendation of the case manager to impose a sanction. [PL 2001, c. 335, §1 (NEW).]

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**2. Information and report.** The department shall maintain the following data, compiled and maintained by county and by calendar month, regarding the imposition of sanctions:

A. The number of sanctions recommended by case managers to supervisors; and [PL 2001, c. 335, §1 (NEW).]

B. The number of sanctions denied or approved and imposed by the department. [PL 2001, c. 335, §1 (NEW).]

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**3. Rulemaking.** The department shall adopt rules to implement the sanction procedures required by this section. Rules adopted pursuant to this section are routine technical rules as defined by Title 5, chapter 375, subchapter II-A.

[PL 2001, c. 335, §1 (NEW).]

**SECTION HISTORY**

PL 2001, c. 335, §1 (NEW).

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